

**WINTERTON ON SEA PARISH COUNCIL**

**ANNUAL GENERAL MEETING**  
**HELD ON THURSDAY 20 MAY 2010**  
**AT 7.30PM IN THE VILLAGE HALL, KING STREET**

**MINUTES**

**Present:**

Cllr M Blake	Cllr C Barlow
Cllr D Jones	Cllr A Hodds
Cllr K Harrison	Cllr R Blayney
Cllr L Sharples	Cllr B Kay
Clerk – P Winter	

The Clerk welcomed the nine residents present and stated that the meeting is held in accordance with the Parish Council Standing Orders and Code of Conduct.

**Election of Chairman** - The Clerk asked for nominations for a new Chairman; Cllr Sharples proposed Cllr Blake, seconded by Cllr Jones and it was unanimously resolved to elect Cllr Blake as Chairman of Winterton on Sea Parish Council. The declaration of acceptance of office was signed by Cllr Blake and will be retained by the Clerk.

**Election of Vice Chairman** - Cllr Kay was nominated for Vice Chairman; it was proposed by Cllr Barlow, seconded by Cllr Blayney and unanimously resolved to elect Cllr Kay as Vice Chairman of Winterton on Sea Parish Council.

Email addresses: Cllr Blake announced that there will be new email addresses for the Chairman and Vice Chairman and details will be placed in the Newsletter.

**Councillor representatives to outside bodies:**

Councillors Jones and Barlow	-	Village Hall
Councillors Kay and Blake	-	Coastal Village Practice
Councillors Harrison and Barlow	-	Parish Liaison
Councillors Harrison and Kay	-	Winterton Liaison

Where necessary Cllr Blake will take the place of Cllr Neve.

**Committees and sub-committees:**

Cllr Blake wanted these to remain as they are at the moment and will be reviewed in August. It was resolved that this will be an agenda item in August. Cllr Blake will take over Highways and Police.

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**Present:**

Cllr Blake – Chairman	Cllr Kay – Vice Chairman
Cllr Harrison	Cllr Jones
Cllr Barlow	Cllr Hodds
Cllr Blayney	Cllr Sharples
Parish Clerk	

**1.5 To consider apologies:** No apologies were received; all Councillors present.

**2.5 Declarations of interest:** Cllrs Jones and Barlow declared a personal interest in the Village Hall. Cllr Kay declared a personal interest in Allotments. Cllr Jones declared a personal interest in In Bloom. Cllr Blake declared a personal interest in the Planning Application for a detached dwelling at 2 Hillside Cottages.

**3.5 Public discussion:**

Thank you letters for the gifts presented to the retiring Chairman Mr Neve and his wife were read out to everyone present:

Gas – a resident asked if the Parish Council could write to the Gas Company asking if they would supply gas to the village; in a previous canvass of residents there had not been enough support. British Gas has replied that they will be carrying out an assessment and will contact the Parish Council once this has been completed. This will be an item on the next agenda.

**4.5 To receive a report from the County/Borough Councillors:** Cllr Weymouth was present and was congratulated on her re-election. Cllr Weymouth raised a concern following a rogue trader who had taken over £5000 from a resident in Winterton on Sea without completing the work that had been paid for; the PCSO is aware of this. A note warning everyone will be placed in the newsletter.

**5.5 To receive a report from the PCSO:** The PCSO Roger Bellward was present and stated that there had been six crimes in the village. One burglary, three criminal damages and two thefts.

**6.5 To agree the minutes of the previous meeting:** The minutes were confirmed as a true record of the meeting held in March and were duly signed by the Chairman.

**7.5 To report matters arising from the previous minutes; for information only – nothing to report.**

**8.5 To consider planning Applications and review planning permissions:**

Planning Applications:

**06/10/0229/F** – Erection of detached dwelling at 2 Hillside Cottages, North Market Road by Badger Building. **Of eight Councillors present; 6 objected to this application; one abstained and one did not object on the grounds of the private road is inadequate and the site is in a conservation area.**

**06/10/0234/F** – Proposed ground and first floor rear extension with balcony at Seaside Cottage, Bush Road. **Winterton on Sea Parish Council had no objections.**

**06/10/0245/F** – Single storey rear extension to form living room to residence at Winterton Fish Bar, Beach Road. **Winterton on Sea Parish Council had no objections.**

**06/10/0256/F** – Provide externally sited air source heat pumps to each of the 7 number approved dwellings (re-submission) at the former Hales House site, King Street. **Winterton on Sea unanimously objected to this on the grounds of noise nuisance to neighbours.**

**06/10/0284/F** – Proposed replacement dwelling – revised application at 47 Long Beach Estate, Hemsby. **Winterton on Sea Parish Council unanimously objected to this development on the grounds of over development of the site and parking issues.**

Planning Permissions:

**06/10/0137/F** – Extension to lounge and kitchen at Tivoli, Bush Road – **GYBC Approved.**

**06/10/0118/F** – Annexe for disabled person at 4 Js, Low Road – **GYBC Approved.**

Cllr Hodds wanted it recorded that the Planning Application for 4Js may set a precedence in the village for other applications in the area.

**9.5 To agree payments in accordance with the budget:**

It was resolved to approve the following payments in accordance with the budget:

Mrs P Winter	Salary	£547.87
Mr K Brown	Bus shelter	£40
Mr P Lynham	Bus shelter	£40
EON	Changing Room	£225.07
Mrs Barlow	Refreshments for APM	£12.16
Mr M Blake	Gift for David Neve	£110
Mr D Carver	Grass cutting	£84
Mrs P Carver	Litter Picking	£30
GYBC	Newsletter March	£74
GYBC	Newsletter April	£94
Mr Tubby	Allotment refund	£7
PCC	Church Maintenance	£1250
Mr D Neve	Chairman's allowance April	£60
New Chairman	Chairman's allowance May – June	£120
Village Hall	Hire by Youth Club – up to March 2010	£20
Village Hall	VAT reclaimed	£13.05
In Bloom	Planting on Village Green	£250

Mr R Blayney	Cleaning materials for changing room	£16.01
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£99.19 Reclaimed VAT for Parish Council received.

£23,150 received from GYBC for Precept and Concurrent functions (full year – not half year as previous years).

£315 received from the Cricket Club; fees for 2010.

**To receive a report and recommendations from the Finance Committee:**

- The Parish Council, Village Hall accounts for the year end 31 March 2010 are with the auditor. They will be approved at the next Parish Council meeting.
- Work carried out on the allotments was paid from the reserves. It was suggested that when the letter to the Allotment holders goes out in December they are reminded of their responsibilities to keep their plots in good order.
- Playing field – work needs to be carried out on the field and a meeting of the Playing Field Committee should be held soon.
- It was resolved to approve a request to purchase paint for the bus stop.
- It was resolved to approve a replacement memory stick of 8gb be purchased for Cllr Kay.
- It was resolved to approve the cost of printing the annual report which is being distributed with the newsletter.

**10.5 To receive a report on Coastal Erosion:** Terry Byrne was not in attendance; no report received.

**11.5 To receive a report on the Village Hall:** Nothing further has happened with the draft lease; it is with solicitors who are going through the changes requested by the Village Hall Committee. Two new showers have been fitted in the Village Hall and the kitchen is due for refurbishment too. Thanks to the Millennium Committee for their donation towards the cost of the showers.

**12.5 To receive a report on the Parish Council surgery held last month:** Two residents attended and the concerns raised are being looked into.

**13.5 To receive an update from the Councillors on their responsibilities:**

Cllr Barlow: Policies and Procedures. The necessary changes to the Standing Orders will now be completed and all Councillors will receive an updated copy.

The Community Emergency Plan reviews have been made and copies will be circulated on a need to know basis. The updated Plan will be signed off at the next meeting. Cllr Barlow asked permission to complete a news drop for the whole village next year of the Community Emergency Plan which will be asking for volunteers or if anyone does not want to be included to be taken off; unanimously approved.

Cllr Blayney: As there have been changes in the football club a letter has been sent with a copy of the Playing Field Agreement; no reply received. The fees will be discussed at the next finance meeting.

It was suggested that papers for the Parish Council meeting be sent out by email; it was resolved to do this; not all Councillors have an email address.

Cllr Harrison:

- Sirens - At an earlier meeting it was resolved not to keep the sirens in the village due to cost etc. Sea Palling are getting a petition together to keep their sirens. A short discussion followed and Cllr Barlow explained in detail the reasons why Winterton on Sea did not want to keep the sirens. Cllr Weymouth will find out the details of a meeting that had recently taken place to discuss the sirens; why was Winterton on Sea not included. This will be an item on the agenda for next month.
- The hedges are still overgrown on the path from Bulmer Lane to Winmer Avenue and also the hedge over the path with access to the dunes on North Market Road is also very overgrown.
- Cllr Harrison attended a meeting at Wells on Marine Conservation zones and he gave a report on the meeting to all present.

Cllr Hodds – Allotments. An allotment holder was not happy with the plot given to him and it was resolved that he should be reimbursed with the £7 paid in January. The next person on the waiting list has taken over the plot and is very happy with it. It was reported that the allotment holder of plot 23 has not worked on the plot and a letter will be sent asking if they would like to give it up.

Cllr Jones – School – A celebration day was held by the school where the children paraded around the village and sang songs which they had composed themselves. It was sad that more notice had not been given as a lot of the residents would have loved to have seen them.

Elderly – 29 lunches were served to residents and with money raised they will be taken on a mystery tour; free of charge.

Cllr Jones welcomed the new Chairman, Cllr Blake.

Cllr Sharples – Quality Status – Rotas have only been set up until August for the Parish Council Surgeries. The Annual Report has been completed and will be circulated with the newsletter.

It was resolved to approve that Cllr Weymouth can update her profile on the web site.

Mr Carver can no longer cut the grass on the village green; he will be able to continue with other areas to be cut. A request for someone to cut the village green grass will be put in the newsletter.

Archiving documents – following a request from the Clerk to put paperwork in the Archive at Norfolk County Council offices; it was found that 6 years of paperwork for finance has to be kept but only one year of minutes has to be held.

Cllr Blake – Speed Watch - Five checks have been carried out; two at Winterton and three at Ormesby.

Highways – following a request from Natural England asking the Parish Council's agreement to place bollards along the north side of Beach Road a meeting was held with Natural England, Parish Council representatives and Highways. Highways agreed in principle but it may not be completed due to the current financial; Natural England is looking at the possibility of grants so that the work can be carried out.

Police – over the next three months the police will be targeting the parking on Beach Road at weekends. The results will be reported at the meeting next month.

There is a vacancy for a Councillor – notes placed in the newsletter and notice board.

Cllr Kay - Nothing to report on the newsletter but had two concerns raised by residents. The first from a resident in Bulmer Lane whose property fronts the road near the Church and is concerned at heavy lorries and buses causing damage to water mains who asked if bollards could be placed by Highways to prevent this as are currently in place on the opposite side of the road, and the second from a resident who wondered if there was any way to "smooth out" the S Bends at Mill Farm.

#### **14.5 To review items of correspondence:**

Item 17 – Cllr Weymouth sent an email about warning signs for adders. It was reported that signs have been put up by Natural England on the dunes in Winterton to warn visitors and residents about the adders and to keep their dogs under control.

#### **15.5 Items requiring attention/update:**

Items 8/9 – Replacement goal post for the playing field and problem with the dustbin by the basketball pad keeps being knocked over; these will be discussed by the playing field committee.

Item 10 – First Bus was sent a letter of thanks for helping a resident.

#### **16.5 Items for the next agenda:**

Cllr Hodds – a cull of the pigeons around the church area.

Cllr Jones – could the railing to stop motor bikes and quad bikes driving straight through in Low Road be replaced.

The sign for a footpath on the path to the allotments has fallen down and is in the churchyard – Cllr Harrison will put it back in place.

#### **17.5 The next meeting will take place on Thursday 17 June 2010 in the Church Room at 7.30pm.**