

**WINTERTON ON SEA PARISH COUNCIL**

**PARISH COUNCIL MEETING**  
**HELD ON THURSDAY 21 OCTOBER 2010**  
**AT 7.30PM IN THE VILLAGE HALL**

**MINUTES**

**Present:**

Cllr M Blake - Chairman	Cllr D Jones
Cllr K Harrison	Cllr L Sharples
Cllr J Simms	Cllr C Barlow
Clerk – G Lack	

Fifteen residents were welcomed to the meeting and it was stated that the meeting is held in accordance with the Parish Council Standing Orders and Code of Conduct.

The Chairman thanked Mrs Pamela Winter for her services over the past 7 years as Clerk to the Parish Council and presented her with a gift. He also welcomed Ms Gill Lack as the new Clerk.

- 1 **To consider apologies:** Apologies were received and accepted from Cllr Hodds. It was noted that Cllr B Kay was unavoidably detained and did not attend the meeting.
- 2 **Declarations of interest:** Cllrs Jones and Barlow declared a personal interest in the Village Hall. Cllr Jones declared a personal interest in In Bloom. Cllr Simms declared a personal interest in the 2 Hillside Cottages Planning Application.
- 3 **Public discussion:**
  - A resident stated that the oil syndicate at Hemsby had now closed its membership and requested that a note be put in the newsletter to this effect and requesting information about any other local syndicate.
  - A resident asked if any response had been received from the Energy Company regarding the running of gas into the village. It had previously been reported that the Energy Company would canvass residents on this and the clerk will follow this up and report back at next the meeting.
- 4 **To receive a report from the County/Borough Councillors:**
  - Cllr Weymouth requested that cold calling in the village be reported to the clerk as, at present, only George Beck Road and Ackland Close are prospective "No Cold Calling" zones. This should be highlighted in the newsletter along with care about potential telephone or "door to door" scams with a reminder that the elderly be especially vigilant.
  - Cllr Shrimplin reported that the Council would have its budget cut by 30% due to government cutbacks. He noted that Winmer Avenue had again flooded in the recent heavy rain since the gully was not working properly and suggested that all future incidents of flooding be reported to NCC.
  - Cllr Shrimplin also noted that NCC was hoping to sign a new 10 year lease with the Bowls Club with a 5 year rent review.
- 5 **To receive a report from the PCSO:** The PCSO was not present.
- 6 **To agree the minutes of the previous meeting:** The minutes were confirmed as a true record of the meeting held in September and were duly signed by the Chairman.
- 7 **To report matters arising from the previous minutes; for information only – nothing to report.**
- 8 **To consider planning Applications and review planning permissions:**  
The following Planning Applications were considered:

  
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**06/10/0574/F.** Single storey rear extension. Burleigh House, Back Path, Winterton, Great Yarmouth. *It was resolved to approve this application.*

**06/10/0558/F.** Erection of detached dwelling. 2 Hillside Cottages, North Market Road, Winterton on Sea, Great Yarmouth NR29 4BH. It was noted that this was the 4<sup>th</sup> application received. *It was resolved to reject this planning application on the previously stated grounds, i.e. that the development is in a conservation and area of outstanding natural beauty; there are problems with access; there is a lack of passing provision. A new objection was raised that it is a building within a garden.*

**06/10/0617/F.** Playing Field Caravan. Cricket Club. It was noted that the Parish Council would not be responsible for any costs associated with the siting of the caravan or for the installation of water and electricity meters and it was requested that a letter from the cricket club be sent to the Parish Council confirming these points. It was also confirmed that the caravan would meet the criteria of the Cricket Association with respect to its suitability as a tea hut. *It was resolved to approve this application with the proviso that the siting of the caravan be reviewed.*

### Planning Decisions

**06/10/0482/F.** Demolish existing garage and erection of new garage. 54 Bulmer Lane, Winterton on Sea, Great Yarmouth. **GYBC approved.**

**06/10/0504/F.** Fishermans Return Public House. Proposed new dwelling and holiday cottage. **GYBC Approved** (awaiting formal confirmation). Concern was expressed by several of the councillors who attended the planning meeting that Cllr Jermany's remark concerning the split vote of the Parish Council was unhelpful. It was agreed that a letter be sent to Cllr Barry Coleman expressing our concern at the continuing lack of interest shown in our Parish Council by Cllr Jermany. It was further agreed that a letter be sent to the Chairman of Planning Committee, Charles Reynolds, for clarification of the criteria for development in a garden.

### 9 Finance: To agree payments in accordance with the budget:

It was resolved to approve the following payments in accordance with the budget:

Collier Turf Care	Seed and fertilizer	122.57
BT	Telephone	44.40
D Carver	Expenses	106.51
D Carver	Grass Cutting Sept 20 hours	116.00
P Carver	Litter picking Sept 30 hours	174.00
Mr P Lynham	Bus shelter cleaning	40.00
Mr K Brown	Bus shelter cleaning	40.00
Mr M Blake	Chairman's allowance	180.00
Ms G Lack	Clerk salary 5 weeks	623.33
Ms G Lack	Expenses - desk and stationery	120.82
Great Yarmouth BC	Winterton News Letter	94.00
M Blake	Expenses	55.00
Staples	Stationery & Stamps	20.74
Lynch & Calver Flooring	Flooring for Toilet Block	922.37
Mr P Corley	Buy and install new door ladies toilet	78.98
Eon	Electricity Changing Rooms	20.32
Royal British Legion	Payment for wreath	20.00
<b>Total</b>		<b>2779.04</b>

£20 had been received for an advert in the newsletter.

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**10 To receive a report and recommendations from the Finance Committee:**

- It was noted that no response had been received from Zurich Insurance following a request by the clerk for any information regarding the level of the premium for next year.
- Details of any proposed increase in the council precept would be provided at the next meeting.
- Details of requests for donations had been circulated to councillors and it was agreed that any donations should be to local charities but, in any event, potential donations would be considered only at the end of the financial year.
- It was agreed to postpone the painting of the shower walls in the changing rooms to the Spring.
- It was noted that a document would be circulated to councillors regarding the GYBC participatory budgeting scheme. It was noted that 6 pilots had been done and that funds were available to pilot 3 more parishes. Cllr Weymouth offered to give a presentation at a future meeting to further inform the council about the participatory budgeting scheme.

**11 To receive a report on Coastal Erosion:** Terry Byrne reported that the beach level was very high which was good news. Erosion to south continued but it was slowing and the marram grass was helping to stabilise the dunes. To the North there was a fairly well established dune system developing with strong marram grass and a good sand bank which, again, was good news. There will be a meeting of the Dunes Liaison Committee on 17th November.

**12 To receive a report on the Village Hall:** Mr Jones noted that there was nothing to report except that the Christmas Fayre would be held on 4<sup>th</sup> December.

**13 To receive an update from Winterton Charity:**

Mrs Blake noted that the budget had been set for winter fuel heating and that the Charity was awaiting applications. Forms would be available from the church, post office, school or from her and noted that the deadline for applications was 20<sup>th</sup> November. An item would be included in the newsletter to this effect.

**14 To receive a report on the Parish Council surgery held last month:** It was noted that there was nothing to report and that the next surgery would be held on Saturday 23<sup>rd</sup> October.

**15 To receive an update from the Councillors on their responsibilities:**

**Cllr Barlow : Parish Church**

- *Church.* Cllr Barlow reported that she had had contact with representatives from the Church mostly concerning letting fees and dates of functions for next year which could be of interest to the Village Hall. Cllr Barlow also noted that the youth club was struggling financially and the club would be grateful if the Parish Council would continue to pay the hall hire charges. This was agreed.
- *Parishioners concern.* It was noted that 3 wooden posts had been put just outside Gresham Court and, whilst the posts were on the owners' property, one elderly resident had fallen over because the posts were not very visible. It was requested that the owners be asked to make the posts more visible and Cllr Sims agreed to do this.
- *Code of Conduct.* It was noted that 4 councillors had attended a Code of Conduct training session and, whilst the Standards Board of England wanted Code of Conduct to be much clearer, that Board is to be axed and Cllr Barlow recommended that no changes be made to the Council's own Codes of Conduct at present.
- *Standing Orders.* Cllr Barlow reported that these needed to be reviewed and that she would liaise with the Personnel Committee.

**Cllr Harrison: Environment**

- It was noted that a Dunes Liaison Meeting would be held on 17<sup>th</sup> November at 7.30 in the Church Rooms. Alan McMurchie from Coast Watch would be invited to attend.
- It was noted that the Norfolk Wildlife Trust would be holding a workshop on 21<sup>st</sup> November and Cllr Harrison requested that details of this be included in the newsletter.
- It was noted that the Methodist clock was now working.

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**Cllr Hodds : Allotments**

- In his absence, The Chairman said that Plot 26 has been reallocated and that revised prices for the allotments based on area would be discussed at the next finance meeting.

**Cllr Jones : Elderly**

- Cllr Jones reported that 49 people had been on a mystery trip on 20<sup>th</sup> October and that 40 would be going to Bournemouth for a Tinsel and Turkey weekend.
- Cllr Jones noted that the price of the Lunch Club lunches had increased as the school now had to charge VAT which unfortunately had been backdated to September. Cllr Jones had written to the school expressing concern about the unfairness of backdating the VAT.

- **Cllr Simms : Highways.** Nothing to report.

**Cllr Sharples : School**

- The Christmas Fayre would be held on Friday December 3rd.

**Cllr Blake : Police/Playing field**

- Speedwatch scheme. It was noted that there was now some uncertainty regarding this scheme due to cutbacks.
- Playing field. It was reported that new flooring been done and that the damaged toilet system and door had been replaced.
- Hembsy Village Practice. It was noted that a new doctor would be starting at Hemsby in November. Concern had been expressed by the Practice that 31 people from Winterton had failed to keep their appointments with three being repeat offenders. This would be noted in the newsletter. Dispensing errors had also been discussed and this was being taken up with manager.

**Cllr Kay : Newsletter.** Nothing to report as Cllr Kay was unable to attend meeting.

- 16 **Central recycling scheme update.** An update would be included in the newsletter
- 17 **Essex & Suffolk water for allotments.** A quote for approximately £600 for water for the allotments had been received.
- 18 **Property marking scheme.** Cllr Kay not in attendance. No update at this meeting.
- 19 **Village Green Christmas Tree.** It was agreed that the Parish Council would sponsor the Christmas tree by paying for the additional insurance. Cllr Blake would order the tree on behalf of the Gardening Club. It was noted that, again, electricity would be provided by Ken Bowles and the council expressed their thanks to him for providing this service.
- 20 **Correspondence received.**
  - Item 1** – Home Fire Risk Checks – Free Advertising. It was noted that each person had to make their own appointment.
  - Item 3** – Sewer Flooding in Great Yarmouth Meeting with Anglian Water. Meeting scheduled for 7<sup>th</sup> December – councillors invited to attend..
  - Item 6** - East Anglia ONR Offshore Wind Farm Proposal. To be circulated to councillors.
  - Item 7** - Town & Parish Workshop: Compilation of Local List of Historic Buildings to be held on 17<sup>th</sup> November. Anyone interested in attending to let the clerk know.
- 21 **Items requiring attention/update.**
  - Item 1.** Photographs to be taken of items on asset register. It was noted that all assets of the council should be photographed for insurance purposes including Methodist Clock.
  - Item 2.** Parish Council photographs on notice board. It was noted that the photographs needed to be redone and Cllr Harrison would organise.
  - Item 3.** Visit by Representative of Norfolk Coast Partnership. Cllr Harrison to chase.
  - Item 4.** Radio turned on loudly at 6.45 am. Clerk to follow up.
  - Item 5.** Manhole cover broken at Dune Court. Clerk to follow up
  - Item 6.** Dead tree on south side of village hall. Clerk to follow up
  - Item 7.** Overgrown hedge on Somerton Road. Clerk to follow up
  - Item 9.** Crossing at School – yellow box outside school. Highways' department to be contacted.
- 22 **Next Parish Council Surgery,** Saturday 23<sup>rd</sup> October at Village Hall
- 23 **To receive items for the next agenda.**

- Cutting back of Hedge.
- Norfolk Coast Partnership.
- Precepts

**24 Date of the next meeting: Thursday 18<sup>th</sup> November 2010 in the Village Hall from 7.30pm.**

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