ONE-OFF CLEANING TASK LIST

WE WILL DO IT (Standard service)	DO YOU WANT IT? (Extra time)	Mark X
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Bathroom	Bathroom	
Ceiling: Cleaned off cobwebs		
All accessible surfaces: Dusted	Dust and clean levels that requests a high ladder	
Exhaust Fan: Cleaned outside		
Shower: washed and left shining		
Bathtub: washed and left shining		
Washbasin: washed and left shining		
Toilet sit: cleaned and disinfected inside and outside		
Wall tiles: cleaned around toilet, inside shower cabin, around bathtub and washbasin		
Glassed walls and surfaces: cleaned and polished		
Cabinet: Cleaned outside		
Shelves: Cleaned		
Towels rail: cleaned		
Towels: arranged neatly		
Heater: front part cleaned	Heater: back part dusted	
Light switchers: cleaned		
Bins: emptied and cleaned		
Door: cleaned off marks, frame dusted		
and handles disinfected		
Skirting boards: cleaned		
Floor: vacuumed and mopped		
Kitchen	Kitchen	
Ceiling: cleaned off cobwebs		
All accessible surfaces: Dusted	Dust and clean levels that requests a high ladder	
Cupboards and drawers: cleaned outside	cupboards and drawers: cleaned inside	
Fridge: cleaned outside	Fridge: cleaned inside	
	Fridge: cleaned backwards and underneath	
Cooker: Cleaned at the top and outside	Oven: cleaned inside	
oven	Cooker. Cleaned backwards and underneath	
Extractor: Cleaned outside		
Washing machine: Cleaned outside	Washing machine: cleaned inside	
Dish machine: Cleaned outside	Dish machine: cleaned inside	
Microwave oven: Cleaned outside	Microwave oven: cleaned	

Fixtures: Dusted Fixtures: Cleaned and degreased Tables, chairs and countertops: cleaned, degreased and sanitized Heaters: front part cleaned Heaters: front part cleaned Heaters: back part dusted Switchers: cleaned inside Windows: cleaned outside Doors: Cleaned off marks, frame dusted Mindows: cleaned outside Skirting boards: cleaned Flor: Vacuum and mopped Bedrooms Bedrooms Ceiling: cleaned off cobwebs All accessible Surfaces: dusted All accessible Surfaces: dusted Wardrobes and drawers: cleaned and polished Pictures: dusted Beds: cleaned underneath Braranged neatly Beds: to be made Heater: front part cleaned Heater: back part dusted Light switchers: cleaned Windows: cleaned outside Dins: emptied Windows: cleaned underneath Bins: emptied Windows: cleaned underneath Bins: enst dusted, duvet and pillows Beds: to be made Heater: front part cleaned Heater: back part dusted Light switchers: cleaned Dining/Living room Ceiling: cleaned off cobwebs Dust and clean levels that requests a high ladder Floor: Vacuumed and mopped Dust and clean levels that requests		inside
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Door: Framo dustod, handles disinfected	Windows: Cleaned inside	Windows: cleaned outside
	Door: Frame dusted, handles disinfected	
Skirting boards: cleaned	Skirting boards: cleaned	

Floor: Vacuumed and mopped		
Hallway / Staircases	Hallway / Staircases	
All accessible surfaces: Dusted	Dust and clean levels that requests a high ladder	
Pictures: Dusted		
Glassed surfaces and mirrors: cleaned		
and polished		
Light switchers: cleaned		
Heaters: cleaned outside	Heaters: back part dusted	
Bins: emptied		
Hand rails: polished		
Windows: cleaned inside	Windows: cleaned outside	
Doors: frames dusted, handles disinfected		
Skirting boards: cleaned		

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